



“In the name of Allah,
the Compassionate, the Merciful”

Level F Grade Book & Answer Key

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As Allah and His messenger ﷺ have taught us...

"The Muslim is he from whose tongue and hand a Muslim is safe..."
(Sahih Bukhari & Muslim)

"The Believers, men and women, are protectors one of another..."
(Qur'aan 9:71)

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How to Use the Grade Book

This Grade Book will be used by the parent or home teacher to keep track of the student's progress through the course. The following introduction will explain how the Grade Book should be used.

Lesson Assessments:

At the end of each lesson, there is a Lesson Assessment, which consists of a series of assignments that the student completes during a two-week period. When the student has completed all assignments in the assessment, the home teacher will use these grading sheets to grade their work.

On the following page is a sample grade report with the grades for the first **Lesson Assessment** filled in. You can fill in sections on a daily, weekly, or monthly basis according to your preference. Whatever the frequency you decide on, each Unit Evaluation Sheet should ideally be completed within 2 months.

When grading the student's assignments points should be taken off for the following items:

- Incorrectly prepared assignments (see Appendix A of the Student Guide for details on what is expected).
- Spelling or grammatical errors.
- Messy handwriting and/or papers (i.e. creases, smudges, erasing, etc.)

If an assignment has more than a few errors, or if it was not completed satisfactorily, we recommend that you give the student a chance to complete the assignment again before awarding a grade.

Make sure to enter the date into the **Date** box (at the top right corner of each Lesson Assessment chart) when each Lesson Assessment is graded in order to keep track of the student's progress and make sure he/she stays on schedule (one Lesson Assessment every two weeks).

Level F: Unit Evaluation Sample Grade Report

Student Name: Ahmad Mohammad

Date Completed: _____

Unit 1, Lesson 1	Grade (%)	Comments	Date
Tafsir	98	very nice essay.	10/31/2008
As-haab Ar-Rasool	97		
Aqidah	85		
Seerah	100		
Arabic	100		
Khut	100	Great improvement!	

Unit 1, Lesson 2			Date
Tafsir			
As-haab Ar-Rasool			
Aqidah			
Seerah			
Arabic			
Khut			

Unit 1, Lesson 3			Date
Tafsir			
As-haab Ar-Rasool			
Aqidah			
Seerah			
Arabic			
Khut			

Unit 1, Lesson 4			Date
Tafsir			
As-haab Ar-Rasool			
Aqidah			
Seerah			
Arabic			
Khut			

Unit 1 Grade	
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Unit Evaluations:

Upon completion of all four Lesson Assessments in the unit, the home teacher will average the percentages from all Lesson Assessments in order to assign a Unit Grade. See the Sample Grade Report on the following page.

In order to obtain the average, add all the percentages together and divide the total by **24** (this is the number of percentages that you added together). This number will be the average for the unit and should be entered in the **Unit Grade** box where indicated.

Make sure to enter the date in the **Date Completed** box in order to keep track of when each unit is finished.

Level F: Unit Evaluation Sample Grade Report

Student Name: Ahmad Mohammad

Date Completed: 10/31/08

Unit 1, Lesson 1	Grade (%)	Comments	Date
Tafsir	98	Very nice essay.	9/15/08
As-haab Ar-Rasool	97		
Aqidah	85		
Seerah	100		
Arabic	100		
Khut	100	Great improvement!	

Unit 1, Lesson 2			Date
Tafsir	100		9/30/08
As-haab Ar-Rasool	98		
Aqidah	99		
Seerah	87	You need to include a bibliography next time.	
Arabic	100		
Khut	100		

Unit 1, Lesson 3			Date
Tafsir	100		10/15/08
As-haab Ar-Rasool	100		
Aqidah	100		
Seerah	100		
Arabic	75	Watch out for your handwriting next time.	
Khut	100		

Unit 1, Lesson 4			Date
Tafsir	100		10/30/08
As-haab Ar-Rasool	100	Masha-Allah!	
Aqidah	100		
Seerah	100		
Arabic	100	Nice improvement.	
Khut	100		

Unit 1 Grade

97.4